

Teaching Assistant (Access Leader)

AREA	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> Awareness of child protection, health and safety, security, confidentiality and data protection policies and procedures. Disclosure and Barring Service Enhanced DBS (DBS applied and paid for by school for successful applicants) 	<ul style="list-style-type: none"> Knowledge of the range of external support services and providers NVQ level 3 or equivalent experience Knowledge of SSCB Safeguarding Audits and requirements SPLD and/or Phonics training First Aid qualification. (Training will be given)
WORK OR RELEVANT EXPERIENCE	<ul style="list-style-type: none"> Good computer skills 	<ul style="list-style-type: none"> Experience of working within a classroom setting Understanding of Exam Access Arrangements Experience of working with students with medical conditions Family liaison experience Awareness and experience of SEMH
KNOWLEDGE AND UNDERSTANDING	<ul style="list-style-type: none"> Excellent numeracy and literacy skills Good understanding of child development, behaviour management and psychology 	<ul style="list-style-type: none"> Working knowledge of relevant policies/codes of practice. Thorough knowledge of safeguarding procedures
SKILLS AND ABILITIES (RELEVANT TO THE POST)	<ul style="list-style-type: none"> Willingness to participate in training and development opportunities. Good ICT skills and willingness to update skills and undertake training. Ability to persuade, negotiate and influence. Ability to self-evaluate learning needs and actively seek opportunities 	<ul style="list-style-type: none"> Experience with ASD/MLF/sensory inclusion services/ visual impairment / hearing loss / supporting students with physical needs
ORGANISATION	<ul style="list-style-type: none"> Ability to plan effectively Ability to work under pressure Ability to prioritise 	
COMMUNICATION	<ul style="list-style-type: none"> Ability to use ICT effectively. Ability to communicate meaning accurately both in written and spoken form. Excellent manner when interacting with adults and pupils 	<ul style="list-style-type: none"> Experience of working with outside agencies
PERSONAL QUALITIES	<ul style="list-style-type: none"> Excellent communication skills Ability to relate well to pupils and adults Ability to work well as a team Flexibility and reliability Ability to bring to the role, initiative, enthusiasm and commitment 	

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| | <ul style="list-style-type: none">• Ability to maintain confidentiality | |
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In addition to candidates' ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children including:

- Motivation to work with children and young people
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people
- Emotional resilience in working with challenging behaviour, and
- Attitudes to use of authority and maintaining discipline