

## WELLBEING LEADER

AREA	ESSENTIAL	DESIRABLE
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Excellent numeracy/literacy skills equivalent to NVQ Level 2 in English and Maths.</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working in an education setting.</li> <li>Experience of classroom administration support.</li> <li>Experience of administration including filing.</li> <li>Level 2 Safeguarding and Child Protection.</li> </ul>
<b>Work or relevant Experience</b>	<ul style="list-style-type: none"> <li>Good computer skills.</li> </ul>	<ul style="list-style-type: none"> <li>Experience of multi agency working, including attendance at Strategy discussions, Core group meetings and completing Early Help Webstars using Liquid Logic.</li> <li>Basic knowledge of CPOMs.</li> <li>Knowledge and experience of completing multi agency report and referral forms.</li> <li>Experience and confidence in having difficult conversations with students, parents and other professionals.</li> </ul>
<b>Knowledge and Understanding</b>	<ul style="list-style-type: none"> <li>Ability to self evaluate learning needs and actively seek learning opportunities.</li> <li>Ability to work effectively in small groups or with individual pupils and be a good team player.</li> <li>Good ICT skills and the willingness to update skills and undertake further training.</li> </ul>	<ul style="list-style-type: none"> <li>A knowledge of school based education including child development.</li> </ul>
<b>Skills and Abilities (relevant to the post)</b>	<ul style="list-style-type: none"> <li>Understands the importance of following policy and procedure.</li> </ul>	
<b>Organisation</b>	<ul style="list-style-type: none"> <li>Ability to plan and organise effectively.</li> <li>Ability to think quickly, assess situations and react calmly under pressure.</li> </ul>	
<b>Communication</b>	<ul style="list-style-type: none"> <li>Good communication skills and the ability to relate well to children, staff and parents.</li> </ul>	
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>Ability to bring to the role a good sense of humour, initiative, enthusiasm and commitment.</li> <li>Ability to be adaptable/flexible and cope with the unexpected.</li> </ul>	<ul style="list-style-type: none"> <li>Ability to train, supervise and develop other staff.</li> </ul>

In addition to candidates' ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children including:

- Motivation to work with children and young people;
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people;
- Emotional resilience in working with challenging behaviours; and
- Attitudes to use of authority and maintaining discipline.